

BAXTERLEY PARISH COUNCIL

Clerk to the Council:

Email: Clerk.baxterleypc@gmail.com

Correspondence address: 7 Margaret Road, Atherstone, Warwickshire. CV9 1EE.

13th February 2025

Dear Councillor

You are hereby summoned to attend the next full Parish Council meeting to be held on **Thursday 20th February 2025**. The Meeting will be held at the **Rose Inn, Main Road Baxterley**. If you are unable to attend, please forward your apologies to the Clerk.

Members of the public are welcome to attend.

A Stevens

Alison Stevens
Clerk & RFO to the Parish Council

7.15pm – Open Forum

Public participation: To adjourn to allow public participation. Questions to be emailed to the Clerk prior to the meeting.

Parish Council Meeting

1987. Apologies & reasons for absence

1988. Declarations of interest

- (i) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda
- (ii) To consider any written applications for dispensations in accordance with the provisions of S33 of the Localism Act 2011 with regard to any item on the Agenda.

1989. Minutes of the previous meetings:

To approve minutes of the Parish Council Meeting held on 16th January 2025.

1990. Matters arising that are not listed as agenda items

1991. Correspondence

To receive correspondence

1992. Reports from Police, WCC and NWBC Councillors

Councillors are requested to use this opportunity to report any updates or relevant information.

1993. Planning applications, consultations and updates

Planning applications update.

1994. Finance

1994.1 Income, expenditure

Recommendation: Receive and approve all payments

| DATE | | | | |
|-------------------|-----|----------------|-------------------|---------|
| January 25 | | | | |
| 03.01.25 | E62 | Screatons | Payroll | £30.43 |
| 10.01.25 | E63 | D Rollason | Costco Membership | £26.40 |
| 13.01.25 | E64 | Alison Gregory | Website training | £15.00 |
| 20.01.25 | E65 | Alison Stevens | Laptop | £589.00 |
| 28.01.25 | E66 | Alison Stevens | Salary | £361.66 |
| 31.01.25 | E67 | Unity Trust | Charges | £6.00 |

Balances

| | | |
|----------|-----------------|------------|
| 31.01.25 | Current account | £7535.47 |
| 31.01.25 | Savings account | £20,968.34 |

Note - Laptop purchase approval – money allocated in 5-year budget and discussed in Matters arising - minutes January 2025 – item 1977.

1995. Newsletter

Update on Newsletter publication and articles.

1996. Policy Reviews

Review of Community Engagement, Complaints, Donations and Grants, Retention, Training and Transparency.

1997. Neighbourhood Plan

Discuss and plan how to move the plan forward.

1998. Updates to website

Discuss and approve some updates to the website.

1999. Update on play area

Discuss progress and possible arrangements for the opening.

2000. Clerk and Councillor's Reports and items for future Agenda:

Councillors and Clerk are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the agenda, and to raise items for future Agendas.

2001. Date of the next meeting

Recommendation: To confirm the date of the next meeting is **Thursday 20th March 2025 and will be held at The Rose Inn.**